Children's Hospital Foundation

20/07/2026

ALH Hotels
Level 1 152 Oxford Street
BULIMBA QLD 4171

Supporter ID: CHF-005990

Letter of Authority to Fundraise

I am delighted to provide you with authority to raise funds on behalf of the Children's Hospital Foundation Queensland. We understand you will be raising these funds through the ALH Hotels Christmas Appeal and general fundraising throughout the year.

This letter constitues an official authorisation to fundraise on our behalf, conditional that the Children's Hospital Foundation Fundraising Guidelines are met, along with adherence of the relevant state legislation and permit requirements. For more information, please visit the Office of Fair Trading website.

Your authorisation to fundraise is valid from 20/07/2026 until midnight, 30/06/2027.

I wish you all the best with your fundraising. Please do not hesitate to contact me if you require any further support or advice on 07 3606 6100.

Thank you for being the difference for sick kids.

Kind Regards

Jo Donaldson

Jo Donaldson
Partnerships Account Manager

Children's Hospital Foundation Requirements

- When mentioning the Children's Hospital Foundation ("the Foundation") in correspondence, advertising, publicity or literature for the event, the copy / design must be approved by, and signed off by, the Foundation before submission to print / broadcast, or production. This includes the use of the logo. Please note that all media contact will be handled by the Marketing and Communications team at the Foundation, unless otherwise agreed.

- The fundraiser is not to conduct activities that could bring the Foundation's reputation into disrepute in any way.

- Within a month of the completion of your event, funds raised must be forwarded to us. Funds must be accompanied by all relevant paperwork pertaining to your fundraising, including a statement of earnings (see attached).

- Any items provided to assist in fundraising (including collection tubes or buckets) belonging to the Foundation must be returned in the condition provided. A cost may be incurred for the replacement of any lost or damaged property.

- The organising committee and individuals should cover all expenses incurred in the planning and implementation of the event. The Foundation will not accept invoices relating to expenses resulting from the event. Should the fundraiser have any questions or concerns we will be happy to discuss.

- The Foundation must be advised in advance if you purchase any prizes or distribute tickets free of charge.

- You will be responsible for obtaining public liability insurance for your event. The Foundation does not carry liability insurance on behalf of our fundraisers.

- Ensure your fundraising event expenses do not exceed 30% of total income.

Thank you for your support and being the difference every kid deserves.